

EVENT FORM FOR ADDITION TO WEBSITE CALENDAR

Title:

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Date(s):

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Location:

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Event Teaser: (briefly and accurately describe event including any requirement/restrictions; additional contact information. Person to contact)

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Things that can be added to your announcement if provided

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\*If there are any embedded content (photos, videos) please email [hsmbcweb@gmail.com](mailto:hsmbcweb@gmail.com) with links to content.

Please return form to Rachel Walker, Church Clerk to be approved by Kay Rouse in Public Relations for event to be added to the online church calendar.